

THE MONITOR

Editorial Schedule and Deadlines

from <http://www.acrpnet.org/resources/monitor/submission.html>

Issue	Deadline	Topic
Feb 2006	Nov 1, 2005	Issues in Clinical Research
Apr 2006	Jan 2, 2006	Human Research Protection and Vulnerable Populations
June 2006	Mar 1, 2006	Risk Management
Aug 2006	May 1, 2006	Project & Partnership Management
Oct 2006	July 3, 2006	Investigator
Dec 2006	Sept 1, 2006	International

Article Submission Requirements

Suggested Article Length:

Feature article—2,000–2,500 words; Case Study—1,200–2,400 words

- Article submissions must be originals and submitted exclusively to The Monitor. Authors must sign a copyright release, granting ACRP all rights to future publication, print and electronic.
- Articles may be based on research, data, new developments, or informational topics. Review articles may be considered, but please contact the ACRP Editor prior to your submission.
- ACRP reserves the right to edit the content of the article.
- Submissions must not be commercial or in any way convey an angle of self-interest or promotion.
- Upon review of the article by the Editorial Advisory Board (EAB), the writer may be asked to revise the article according to the recommendations of the reviewers.
- Insert reference numbers and footnote letters manually within the text. Do not use automatic footnoting and referencing. Reference all sources at the end of the article. Follow the Chicago Manual of Style for references and bibliography. Photocopies of referenced materials may be requested by reviewers.
- Figures or tables from previously published material must be submitted with a letter from the author or publisher granting permission to publish in The Monitor. Any fees associated with reprinting must be paid by the author prior to submitting the article to The Monitor.
- Submit article in a Microsoft Word file, 12 point, Times New Roman, double-spaced and numbered pages. Include a working title for the article, byline, and a short biography and contact information for the author(s) (max. 50 words).
- Include contact name, mailing address, e-mail, and phone and fax numbers.
- Send material by e-mail to editor@acrpnnet.org. Print photos can be mailed to Editor-in-Chief, ACRP, 500 Montgomery Street, Suite 800, Alexandria, VA 22314. Photos will be returned on request. Electronic images should be high-resolution JPEG files with appropriate captions.

ACRP welcomes submissions on topics that are relevant to clinical research professionals globally. Writing an article for The Monitor is an excellent way to boost your professional development, gain recognition, share important information about the latest developments in clinical research with fellow professionals around the world, and help ACRP maintain its role as the leading voice and information resource for clinical research professionals everywhere.

The Monitor is an ACRP member-only benefit and is published in print and on the Web at www.acrpnet.org. ACRP members must log in to access the electronic version.

The Editorial Advisory Board (EAB) reviews all articles for relevancy, accuracy, organization, objectivity, and integrity. To increase your chance for publication, ACRP recommends submitting a short summary (approximately 150 words) of the proposed article to the editor at editor@acrpnnet.org.

Your proposal or article will be reviewed by the EAB and you will be contacted within 2-4 weeks. Note: the time frame for the review process depends on a number of variables, including the availability of reviewers who have the expertise to review the topic presented and the current production schedule. As a result, the review process may take longer. ACRP cannot guarantee placement in The Monitor, but the EAB considers all submissions seriously and makes every effort to review articles fairly and provide constructive feedback as needed.

If accepted for publication, articles are published in the next available issue. Submissions may be paired with an issue on the same topic. See above for the editorial schedule and deadlines for upcoming issues.

Thank you for considering The Monitor.

Questions?

E-mail Sharada Gilkey, Editor-in-Chief, or call her at (703) 254-8100.