

Jane Ganter
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Professional Experience

Consulting Editor. September 2003–present.

Freelance Copy Editor & Writing Coach. September 2003–present. Edit manuscripts for journal articles, nonfiction books, academic theses and dissertations, Mayo Clinic Web site. Specialties are clinical research and English as a Second Language.

Adjunct Instructor, Writing Coach. September 2004–December 2006. The George Washington University, Clinical Research Administration Programs. Worked with students referred by faculty who saw writing problems and with self-referred students who wanted to improve their communication skills.

Volunteer editorial work. September 2003–present. CDISC Glossary Project. Clinical Data Interchange Standards Consortium.

Editor-in-Chief, *Applied Clinical Trials*, August 1994–September 2003. Established the publication's direction, collaborated on long-range plans with the publisher, worked with authors to develop articles, consulted with ACT's Editorial Advisory Board on industry issues. Recruited, hired, trained, and supervised the editorial staff. Collaborated with editors and art director to produce the monthly magazine and special supplements. Collaborated with conference personnel on domestic and European ACT conferences.

Editor-in-Chief, *Plastics Machinery & Equipment*, May 1993–August 1994. Collaborated on long-range plans with the publisher; negotiated with freelance writers, hired, trained, and supervised the editorial staff; wrote; traveled to manufacturing plants; and represented the magazine at conferences and trade shows.

Editor, *BioPharm*, May 1989–May 1993. Collaborated and consulted with the publisher, Editorial Advisory Board, and authors. Represented the magazine at conferences. Hired, trained, and supervised editorial staff members. Two of my associate editors were promoted to top editor positions on sister publications.

Associate Editor, *Architectural Lighting*, July 1986–May 1989. Finalized type and design specs with designer and graphic artist; established systems and procedures for managing copy, art, and photos; edited copy; acquired editorial materials; negotiated with authors and photographers; screened and tested applicants for staff positions; trained assistant editors; did some research and writing.

Associate Editor, *Pharmaceutical Executive*, June 1984–June 1986. Devised and implemented new ways to work with writers that resulted in building a backlog of high-quality manuscripts. Copy editor for columns and articles.

Freelance Editor, April 1979–May 1989. Edited books, journal articles, proposals, and theses for authors, professors, and doctoral candidates in various disciplines. Part-time while Behavior Change Center administrator, full-time while a full-time student (June 1980–June 1983), part-time while full-time associate editor (1984–1989).

Administrator and co-founder, Behavior Change Center (psychological treatment and research) August 1977–March 1981. Designed data-gathering instruments for research projects, prepared consent documents. Participated in quality control meetings. Trained and supervised office help. Prepared books for tax accountant.

Administrative Assistant, University of Oregon, Department of Psychology, Clinical Training Program. September 1974–March 1979. Learned valuable lessons about research design, data-gathering.

Editor, *Colonial Williamsburg News*, 1963–1966. Wrote feature articles, interviewed employees (from gardeners and historical interpreters to vice presidents), did layout and paste-up of each issue, coordinated work of photographers and printers.

Radio and television copywriter and news editor, various radio and television stations in Anchorage, Alaska. 1960–1963.

Public relations writer for various nonprofit groups, 1952–1972. Editors get far more mail every day now than they did back in the 1950s and 1960s. They tossed most of it then. They toss most of it now. They rarely (if ever) tossed the stuff I sent them because it was carefully targeted and written in the style of the publication to which it was submitted.

Education

University of Oregon, 1980–1983. Bachelor of Arts, Journalism (cum laude), June 1983. Kappa Tau Alpha (journalism honorary)

Belleville (Illinois) Community College, 1972–1973, sociology, political science, research studies.

Seattle University, 1951–1952. Commerce and Finance major.